

Kampus / Campus				www.ca.ac.za
Centurion	012 648 9700	012 648 9765	marketing@ca2000.co.za	
Klerksdorp	018 464 4222	018 464 4200	caontvangs@ca2000.co.za	
Tygervalley	021 949 1751	086 675 5778	tygervalley@ca2000.co.za	
Rustenburg	014 597 4052	014 597 4052	rustenburg@ca2000.co.za	
Witbank	013 656 2603	086 580 9595	witbank@ca2000.co.za	

## GUIDE TO COMPLETE YOUR APPLICATION (2021 ACADEMIC YEAR)

We thank you for your interest / decision to study at Centurion Academy.

Attached please find the Application and Registration Contract that includes information on the programme fees, as well as the terms and conditions.

Please ensure that the applicant, the principal payer and/or the co-payer initial and sign in full at all the places where indicated. To enable us to process your enrolment you are required to submit the below mentioned documentation.

Please take note that the fees for all campuses differ.

APPLICANT NAME: \_\_\_\_\_

<b>Student document to be attached</b>	<b>Attached</b>
Fully completed and signed Application/Registration Contract (each page to be signed)	
Copy of Grade 11 results, or April / June Grade 12 results (if currently in Grade 12)	
Copy of your final Grade 12 results and your National Senior Certificate (if grade 12 is completed)	
Copy of your Identity Document	
<b>The Principal Payer/Co-Payers/next of kin documents to be attached</b>	<b>Attached</b>
Copy of the principal payer and co-payer's Identity Document (s)	
Latest Salary slip and bank statements – (when choosing the installment option)	
Latest Financial Statements (if company is the principal payer)	
Proof of payment of Administration fee (attach deposit slip or EFT proof) No application will be processed without this	
Completed debit order form (will be cancelled upon receipt of full payment)	

### Our banking details are:

#### CENTURION CAMPUS:

Account holder: Centurion Academy (Pty) Ltd Account no: 405 1105 275 Bank: Absa Branch Code: 632005

#### KLERKSDORP CAMPUS:

Account holder: Centurion Academy (Pty) Ltd Account no: 405 6293 560 Bank: Absa Branch Code: 632005

#### TYGERVALLEY CAMPUS:

Account holder: Centurion Academy (Pty) Ltd Account no: 409 365 6987 Bank: Absa Branch Code: 632005

#### RUSTENBURG CAMPUS:

Account holder: Centurion Academy (Pty) Ltd Account no: 409 365 7200 Bank: Absa Branch Code: 632005

### DISCOUNTS FOR 2021 (Not applicable to N-studies)

#### Once-off payment of full programme fee:

On or before 31 May 2020 - 12% discount  
 On or before 30 September 2020 - 10% discount  
 On or before 31 December 2020 - 5% discount  
 On or before 31 January 2021 - 3% discount

NB – should you choose the once-off payment option you will be contractually liable to do so.

#### Installment payments of programme fee:

Discount of R 2 000 on the programme fee (if fee is above R30 000) is granted to applications processed on or before the 31st of May 2020 (Open Day Discount)

After the 31st of May 2020 - installments payable as per Addendum 1.

Deposit payable on registration in January – According to Addendum 1

Kampus / Campus			<a href="http://www.ca.ac.za">www.ca.ac.za</a>
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NB – please read the information on the next page as well as 9.5 on the registration contract regarding cancellation, thoroughly.

## IMPORTANT INFORMATION REGARDING PAYMENT OF FEES – INSTALLMENT OPTION

The information below will also apply to applicants that choose to pay in full but fail to do so by the end of January of the year of study.

### INFORMATION NEEDED TO ASSESS ABILITY TO AFFORD LOANS

Centurion Academy (Pty) grant “Incidental credit” according to the National Credit Act (34 of 2005). Should an applicant choose the installment payment option indicated on the application form, it is a prerequisite to complete the section regarding income and expenditure, so that CA can assess whether the applicant will be able to pay the relevant installments.

In short – CA may not grant credit in an unaccountable way. See following judgement in a case against Shoprite – August 2017

Extract from court document:

*Johannesburg - Shoprite has been fined R1m after being convicted of reckless lending.*

*The National Consumer Tribunal handed down judgment on Wednesday, after a probe showed that Shoprite did not conduct adequate checks to find out if its lenders could service its loans.*

*National Credit Regulator (NCR) CEO Nomso Motshagare said its investigation revealed Shoprite entered into credit agreements with consumers without conducting a reasonable and objective assessment of their ability to afford the loans.*

*“Some of the conduct of Shoprite that was found to be in contravention of the National Credit Act (NCA) was that Shoprite, when assessing whether a consumer could afford a loan or not “*

*The National Credit Regulator found that the retail giant entered into credit agreements with consumers without conducting reasonable and objective assessments of consumers ability to afford loans.*

*The National Consumer Tribunal has imposed a fine of R1 million against Shoprite and has also ordered the retailer to appoint a debt counsellor at its own costs, to assess if the consumers are over-indebted.*

It is in this regard that the importance of submitting all relevant information cannot be underestimated and will no application choosing the installment option, be considered without the completed section 8.



Theo Schoeman

**CHIEF EXECUTIVE OFFICER**

CAMPUS	Physical Address	Postal Address	Telephone	E-mail
CENTURION	48 Charles de Gaulle Cr, Highveld	PO Box 10200, Centurion 0046	027 12 648 9700	marketing@ca2000.co.za
KLERKSDORP	37B Chris Hani Road	PO Box 6472, Flamwood 2572	027 18 464 4222	caontvangs@ca2000.co.za
RUSTENBURG	39 Heystek Street	39 Heystek Street, 0299	027 14 597 4052	rustenburg@ca2000.co.za
WITBANK	c/o OR Tambo & Beatrix Avenue	Postnet Suite 158, Priv Bag X7260, 1035	027 13 656 2603	witbank@ca2000.co.za
TYGERVALLEY	24 Bella Rosa Street	24 Bella Rosa Street	027 21 949 1751	tygervalley@ca2000.co.za

## APPLICATION FORM & REGISTRATION CONTRACT - RUSTENBURG CAMPUS

Your application fee of **R2350.00** must accompany this application

Payment Received: <input type="text"/>	<b>OFFICE USE ONLY</b>	Receipt no: <input type="text"/>
Date: <input type="text"/>		Captured by: <input type="text"/>
Student no: K <input type="text"/>		Academic control: <input type="text"/>

### Section 1: Programme

Year in which studies commence	2	0		
Programme	Tick next to the programme that you want to register for - only one programme allowed			
<b>HIGHER EDUCATION PROGRAMMES</b>				
<b>HIGHER CERTIFICATES</b>				
ECD: SAQA ID 86466 - NQF 5 - 1 year - FULL TIME		Business Administration: SAQA ID 111255 - NQF 5 - 1 year		
<b>OTHER</b>				
MCSE (Microsoft Certified Solutions Expert)				

### Section 2: Personal information of applicant

Title	Mr	Miss	Mrs	Other:	Marital Status	Single	Married	Divorced				
Full Name												
Surname							Gender	M	F			
ID Number												
Home Language	Afrikaans	English	Other:			Citizenship	SA	NAM	Other:			
Race	White	Black	Coloured	Indian	Other:							
Disability	Y	N	Specify:			Learning barrier	Y	N	Specify:			
Residential Address								Postal Code				
Postal Address								Postal Code				
Home Telephone no	( )				Cellular no							
Email												
T-shirt size	XS	S	M	L	XL	2XL	3XL	4XL				

### Section 3: Details regarding school education

Name of school								Gr 12 year				
City/Town							Province					

### Section 4: Information of principal payer (If company or trust please complete 4.1 and 4.2)

#### 4.1 INDIVIDUAL

Title	Mr	Mrs	Miss	Other:	Relationship to Student					
Surname						Full Name				
ID Number						Passport				
Residential Address						Postal Code				
Postal Address						Postal Code				
Home Telephone no	( )				Cellular no					
Email										
Occupation						Name of Employer				
Address of Employer										
Work Telephone no	( )				Email					
Marital Status	In community of property			Out of COP (with accrual)			Out of COP (without accrual)			Single

4.2 COMPANY / TRUST										
Registered name								Registration no		
Physical Address								Postal Code		
Postal Address								Postal Code		
Contact person						Position held				
Telephone no	( )					Email				

### Section 5: Information of co-payer: spouse / next of kin

* If married in community of property to principal payer: spouse to complete										
Indicate applicable	Spouse		Next of kin		Relationship to student					
Title	Mr	Miss	Mrs	Other:						
Surname										
Full Name										
ID Number										
Residential Address								Postal Code		
Postal Address								Postal Code		
Home Telephone no	( )				Cellular no					
Email										
Occupation						Name of Employer				
Address of Employer								Postal Code		
Work Telephone no	( )									

### Section 6: Medical Aid information

Medical Aid Name				Medical Aid no					
Main Member				Employer					
Relation to student									
Emergency contact	NAME				Contact no				
Allergies & other medical conditions									

### Section 7: Marketing

Where did you hear about CA?	Presentation at school		Career Expo	CA Open Day	Internet	Facebook
Newspaper	Magazine	Radio	TV	Family/Friends	Other:	

### Section 8: Payment Options

#### Section 8a: Once off payment of full Programme Fee \* indicate option

On/or before <b>31 May</b> of year prior to commencement of studies	- 12 % discount	
On/or before <b>30 September</b> of year prior to commencement of studies	- 10% discount	
On/or before <b>31 December</b> of year prior to commencement of studies	- 5% discount	
On/or before <b>31 January</b> of year of study	- 3% discount	

Are you applying for a student loan at a bank or at Eduloan?	YES		NO	
--	-----	--	----	--

**NB :** If proof of payment of the full programme fee is submitted together with this application, it will not be necessary to complete section 8b

#### Section 8b: Payment Options - Verification of affordability \* indicate option here

**The following information must be completed in order to comply with credit regulations according to the National Credit Act (no 34 of 2005)**

**NB Debit order compulsory (Form attached)**

\*1st installment is due before end of February

Are you currently under debt review or have you been declared insolvent before?		YES		NO	
---	--	-----	--	----	--

MONTHLY INCOME	
Netto monthly salary (after deductions)	R
Regular overtime	R
Other income	R
<b>TOTAL</b>	R
House Bond / Rent	R
Rates & Taxes ( Average)	R
Water & Electricity (Average)	R
Vehicle Installment	R
Fuel & Travel Expenses	R
Medical	R
Long Term Insurance	R
Short Term Insurance	R
Food	R
Clothing	R
School Fees	R
Credit Card	R
Loans (1)	R
Loans (2)	R
Other	R
Total Monthly Expenditure	R
Monthly Income LESS Expenditure	R

**NOTE:** If you have chosen the installment option, the following documents must be handed in:

- Latest salary slip. • 3 Months bank statements. • Financial statements, if responsible party is a trust, company or other legal entity

#### Documentation that must be attached to application

*Please tick documents that you are attaching to your application*

Grade 11 final results or latest Grade 12 results	<input type="checkbox"/>	
NSC (Matric Certificate) if available at date of application	<input type="checkbox"/>	
Copy of student's ID document	<input type="checkbox"/>	
Copy of principal payer's ID document or company/trust registration if applicable	<input type="checkbox"/>	
Proof of payment of Application Fee	<input type="checkbox"/>	

#### BANKING DETAILS FOR CENTURION ACADEMY

CAMPUS	BANK	ACCOUNT NR	BRANCH CODE	REFERENCE
CENTURION	ABSA	405 1105 275	632 005	Student name, surname and tel nr or Student number
KLERKSDORP	ABSA	405 6293 560	632 005	Student name, surname and tel nr or Student number
<b>RUSTENBURG</b>	<b>ABSA</b>	<b>409 365 7200</b>	<b>632 005</b>	<b>Student name, surname and tel nr or Student number</b>
TYGERVALLEY	ABSA	409 365 6987	632 005	Student name, surname and tel nr or Student number
WITBANK	FNB	6242 3773 664	270 250	Student name, surname and tel nr or Student number

**Programme Fees:** See addendum 1 for administration fees & programme fees payable.

Please make sure that all the parties concerned have signed in all the relevant places

**9.1 DURATION OF REGISTRATION CONTRACT**

This registration contract, concluded between Centurion Academy (Pty) Ltd (hereafter “**Centurion Academy**”) and the Student/Principal Payer/Co-Payer (hereafter “**the Student**”), applies only to the 1st academic year. An annual registration contract for every new academic year is required and the annual registration fees apply to such annual applications.

**IMPORTANT NOTICE:**

In the event of any cancellation of this contract after month end of commencement of studies by the Student, the cancellation penalty amounts to the damages suffered by Centurion Academy, namely the entire balance of the annual programme fees applicable in terms of the contract. (see 9.3)

**9.2 ACCREDITATION OF CENTURION ACADEMY (PTY) LTD**

Centurion Academy is registered with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act of 1997 (Registration Certificate No. 2001/HE07/003) and is provisionally registered as a private college in terms of Section 31(3) of the CET Act and regulation 12(4)(b) to offer the Report 191/190 part- qualifications listed thereon until 31 December 2022. Registration Number: 2016/FE07/006.

**9.2.1 QUALIFICATION REGISTERED FOR**

The applicant declare that the named student is presently registering for the programme indicated on the application form.

**IMPORTANT NOTICE:** The official prospectus of Centurion Academy contains the information of all the programmes offered at Centurion Academy. The Student is advised and encouraged to study the prospectus in consultation with the student advisor of the Centurion Academy to ensure that the student registers for the correct programme. The importance of such correct application is stressed considering the mentioned cancellation penalty applicable to cancellations. Centurion Academy reserves the right to alter timetables and programme commencement dates on written notice to the student and/or on its website.

**9.2.2 SYLLABUS**

Centurion Academy shall have the right to make changes to the programme syllabus at any time, without prior notification and without furnishing reasons therefore. Changes will be communicated on the website or through written communication to the Student as soon as the changes have been approved by institutional structures.

**9.2.3 TRANSFER TO ANOTHER PROGRAMME**

If the Student wishes to transfer from one qualification to another, he/she must apply to do so within the first 7 days after classes commenced. This transfer cannot be guaranteed as available space and class size are considered, as well as the schedule for a specific programme, as in some programmes the Student might have missed too much work. The Student must purchase their own books of the programme they are transferring to.

**9.2.4 ACADEMIC CREDIT: EXEMPTION AND TRANSFER** Exemption for Academic Credits and exemption and transfer to another programme, is the process of formally recognizing knowledge acquired previously based on recognition of prior learning (RPL). The Student may apply for credit transfer when changing from one qualification to another, or transferring from another institution to Centurion Academy. Credit exemption will be considered only per successful completed subject or module that is on the same NQF level as the equivalent subject offered at Centurion Academy, and with at least 80% similarity in outcomes and content. The Student understands that he/she can receive a maximum of 50% credits of the qualification obtained previously. The Student also understand that credit exemption is not automatic and will only be considered if a credible accredited public or private institution has conducted an assessment. (Further information is obtainable at the Centurion Academy Academic Head’s office)

**9.3 DURATION OF STUDY**

Based on the credits and notional hours (i.e. the total number of hours of learning to complete the programme) the following is the maximum duration of qualifications:

- One-year Higher Certificates, the minimum duration is a period of one (1) year, and the maximum duration is two (2) years.
- Two-year Diplomas:
  - a) Prior to 2019: Two-year Diploma, the minimum duration is a period of two (2) years, and the maximum duration is four (4) years.
  - b) Enrolment for 2019: Two-year Diploma, the minimum duration is a period of two (2) years, and the maximum duration is three (3) years.
- Three-year Diploma, the minimum duration is a period of three (3) years, and the maximum duration is six (6) years.

**9.4 FEES****9.4.1 APPLICATION FEES PAYABLE (NON-REFUNDABLE)**

The application fees for the programme and is payable when handing in the application form. No administration or approval of application will take place unless the application fee has been paid. The payment of the administration fee does not mean that the Student’s application has been approved as several criteria’s must first be met.

**9.4.2 DEPOSIT**

The programme fee of this contract are fixed for relevant year of study. Centurion Academy reserves the right to make changes in these fees only in the case where an additional subject is added to the syllabus and additional costs therefore apply. The deposit as part of the programme fees, is payable on the day the Student’s studies commences.

**9.4.3 PROGRAMME FEES**

If the programme fees is not paid in full during or before end January of the specific year, the full balance of the programme fees is payable in nine (9) monthly installments and interest of a specific rate per month will be raised on the outstanding amount. No student will be allowed to continue a programme or write a year end examination, if all the programme fees of the relevant year is not settled in full (31 October).

**9.4.4 EARLY ENROLLMENT DISCOUNTS**

Discount as per fees list applies. No discount for full payment is given after 31 January, even in the case of bank loans and/or external bursaries paid out after this date.

**9.4.5 ADDITIONAL FEES:**

Transport, Excursion & Entrance Fees - See addendum 1 regarding optional or additional fees (not applicable to ICB students)

**9.4.6 TEXT BOOKS: ALL PROGRAMMES**

No textbook fees are included in the programme fees unless otherwise stated. It is the Student’s responsibility to purchase their own text books from suggested suppliers. (ICB STUDENTS: Textbook fees is an additional fee that must be paid to Centurion Academy. The Academy purchase all ICB textbooks. No textbooks will be ordered without proof of payment)

**9.4.7 REDUCTION IN FEES**

The Student shall not be entitled to any reduction of fees whatsoever in the case of a non-attendance of class.

**9.4.8 NON-PAYMENT IN FEES – BARRING FROM CLASSES**

The Student accept that should payments per this contract not be made for a period of two consecutive months, the Student will be barred from attending lectures (receive tuition). Late interest will be charged. Centurion Academy reserves the right to bar the Student more than once in an academic year from campus, due to no or insufficient payments received.

Initial: (Student).....(Principal Payer).....(Co-payer) .....(Centurion Academy).....

9.4.9 NON-PAYMENT IN FEES - DISCIPLINARY STEPS

The undersigned parties accept that Centurion Academy reserves the right to disallow Students from sitting for an examination, receiving his/her certificate/Diploma or Degree or attend classes due to outstanding accounts. If the Student has been barred from lectures due to non-payment or disciplinary steps taken, the actual amount due will not be reduced.

9.4.10 INTEREST

If the installment option is chosen as method of payment, interest will be charged. See addendum 1.

9.5 TERMINATION OF CONTRACT

The Student is granted a 7-day cooling-off period, from the application date to cancel his/her registration.

9.5.1 CANCELLATION OF REGISTRATION BEFORE COMMENCEMENT DATE OF STUDIES

If a written cancellation (including completed CA cancellation document) is received on or before commencement date of studies, any fees received will be refunded excluding non-refundable application fee.

9.5.2 CANCELLATION DUE TO FAILING GRADE 12/SENIOR CERTIFICATE (where applicable)

Only in the case of a Student failing grade 12/senior certificate, the cancellation before 31 January will be accepted. The grade 12 results (obtainable early in January at your school) must be submitted together with a cancellation letter. Only in this case, the full deposit of programme fees less 10% cancellation penalty will be refunded. The application fee remains non-refundable. The final date for cancellation is 31 January.

9.5.3 CANCELLATION AFTER COMMENCEMENT DATE OF STUDIES

The Student accepts that he/she will be held liable for the full annual tuition fee should he/she cancel his or her enrollment after commencement date of studies. This means that even if no monies were paid over to Centurion Academy, and the Student didn't cancel on time, the Student will be held liable for the full annual tuition fees.

9.5.4 CANCELLATION IN WRITING

A cancellation will only be accepted if done in writing. The Student is herewith notified that no verbal agreement with any employee of Centurion Academy will be enforced, unless the Student has cancelled in writing and completed the compulsory documentation, and acceptance in writing has been given by the Financial Head of Department. E-mail may be sent to info@ca2000.co.za

9.5.5 EARLY EXIT FROM THE COURSE OR ABSCONDING AFTER STUDENT COMMENCED WITH CLASSES

If the Student has enrolled for a two/three-year qualification, but only completed part of the programme (e.g. only one year of study), no qualification will be issued. The Student agrees that he/she will be held liable for the full annual tuition fee in the event of the Student not completing the entire academic year, irrespective of the number of days/weeks/months in class. It is agreed by the parties that this clause will only be waived in the case of the Student passing away.

9.6 INSUFFICIENT DEMAND / ENROLLMENTS

Centurion Academy shall have the right in its sole discretion, to postpone or cancel tuition in any programme advertised and offered, based on insufficient demand/enrollment. Centurion Academy will be entitled to combine classes of similar subjects, academic levels and content. Insufficient enrollments will be communicated timeously to the Student in such a case. All fees will be refunded except the programme administration fees, which are non-refundable.

9.7 EXTRAORDINARY EVENTS

In the case of any circumstance or an extraordinary event beyond Centurion Academy's control, such as war, strike, riot, crime or act of God (e.g. flood, earthquake, etc.) Centurion Academy shall be entitled to suspend lectures and temporarily close the campus affected thereby. In this event the Student shall not because of such suspension or closure be entitled to terminate this agreement or claim a refund, fees paid or a reduction on fees payable or any compensation from Centurion Academy. Centurion Academy will as soon as possible transfer the Student to another building or repair damages in the current building(s) to continue with programmes. To get the Student up to date lectures can then also take place evenings and Saturdays.

9.8 INDEMNITY

The Student acknowledges that he/she may be exposed to risks in the event of induction, workshops, training, field trips, camps, physical sport activities, travelling, etc. The Student hereby wave all claims against Centurion Academy's owners and employees for any damages or loss suffered while the Student is, or as the result of being, a Student of this Institution resulting in death, mental harm or arising from physical injury, or illness suffered by the Student or any other person. Such consequences include any loss, destruction of or damage to any property belonging to the Student or any other person howsoever the damage or loss is caused by, but is not limited to, the negligence of Centurion Academy or any official employee or representative of Centurion Academy.

9.9 INDUCTION

The Student has the right to voluntarily take part in the induction at Centurion Academy. Induction takes place in an orderly manner for example, braai's, dance, camp, concerts, etc. The fire drill at the campus building is compulsory.

9.10 DECLARATION

The student understands, accepts and agrees:

- 9.10.1 that Centurion Academy shall have the right to summarily terminate the Student's programme contract and expel him/her from Centurion Academy should the Student breach any aforesaid undertakings or because of disciplinary actions taken. The Student understands that he/she will be kept liable for the full year programme fee even if he/she has been expelled.
- 9.10.2 to give permission to Centurion Academy officials to do the necessary credit checks for credit arrangements.
- 9.10.3 he/she is fully aware of all the financial obligations regarding the programme that the student is going to follow, and accept full responsibility for the settlement thereof. In terms of the National Credit Act No 34 of 2005, the undersigned acknowledge that he/she have got the financial ability to comply with this credit obligation as set out in addendum 1 and that it is within their payment ability.
- 9.10.3 that the information in this application form/registration contract is complete and correct.
- 9.10.4 undertakes to comply with all the rules and regulations, including the disciplinary rules and any amendments thereof as published from time to time and to acquaint him/her with all the provisions thereof.
- 9.10.5 that he/she has studied the tuition fees and accepts these fees, the terms and conditions thereof.
- 9.10.6 that in terms of the POPI Act we give mutual consent that all student information may be shared between the parent, as the principal contractor and the student.

9.11 SURETY AND CO-PRINCIPAL DEBTORS

The Student binds him/her to Centurion Academy, jointly and severally, as co-sureties and co-principal debtors for the payment of all fees and other charges due by to Centurion Academy in terms of this contract.

Initial: (Student).....(Principal Payer).....(Co-payer) .....(Centurion Academy).....

**9.12 DOMICILIUM CITANDI ET EXECUTANDI**

The parties' consent to the jurisdiction of the Magistrate's Courts, in respect of any legal proceedings that may be instituted arising from or in respect of the contract, notwithstanding the fact that the amount in dispute may exceed the jurisdiction of the Magistrate's Court. In this regard the parties choose as their domicilium citandi et executandi for all purposes their physical addresses included in this contract.

**9.13 GENERAL**

No concession, relaxation or indulgence granted by either of the parties to the other party shall be deemed to be a waiver of any of that party's rights in terms hereof, nor shall any relaxation or indulgence be deemed to be a notation of any of the terms and conditions of this contract. This contract shall constitute the whole agreement between the parties, and no amendment or agreed upon cancellation thereof shall bind the parties unless put in writing and signed by both parties. Legal costs to be awarded to any party to this contract in the event of legal proceedings in respect of a cause of action arising from this contract, will be calculated on the attorney and client scale of fees and will include collection- and tracing charges in enforcing the obligations of any of the parties to this agreement

**SIGNATURES:**

APPLICANT (Student)..... DATE ..... PLACE

.....

PRINCIPAL PAYER (Sponsor) ..... DATE ..... PLACE

.....

CO-PAYER (Spouse) ..... DATE ..... PLACE

.....

(If the account payer is married in community of property or in terms of the Recognition of Customary Marriages Act, No 120 of 1998, the spouse must co-sign the agreement)

CENTURION ACADEMY (Official) ..... DATE ..... PLACE .....



ADDENDUM 1 - FEES FOR THE FIRST YEAR - 2021 - (fees valid until 31 July 2020)  
CAMPUS: RUSTENBURG

DISCOUNTS APPLICABLE FOR FULL PAYMENT OF PROGRAMME FEE:	On or before 31 May 2020	12%
	On or before end September 2020	10%
	On or before end December 2020	5%
	On or before end January 2021	3%

APPLICATION FEE: R2350 ( Payable for all programmes - see terms & conditions)

QUALIFICATION	ONCE OFF PROGRAMME FEE	INSTALLMENTS			ADDITIONAL FEES NB - fees are an estimated amount - full detail available from applicable department as from October 2020
		PROGRAMME FEE	DEPOSIT (deducted from total fee)	INSTALLMENT X 9	
<b>HIGHER EDUCATION PROGRAMMES</b>					
<b>HIGHER CERTIFICATES</b>					
Early Childhood Development	R28 500,00	R31 325,88	R5 000,00	R2 925,10	± R3000 (Text books, practical kit)
Business Administration	R27 500,00	R30 205,63	R5 000,00	R2 800,63	± R2500 (Text books)
<b>OTHER</b>					
<b>CERTIFICATES</b>					
MCSE Year 1	R48 000,00	R52 569,51	10 000,00	R4 729,95	± R3 000 (Excursions, Project material)

TAKE NOTE

- All students except nature management students, are required to complete a computer competency test (R500). Should the student not pass with 70%, they must complete a computer literacy course (R3000).
- Some programmes require WIL (work integrated learning) that is done off campus. Where it is required that lecturers visit students to monitor their progress, costs for v up to 400 km from CA, are included in the programme fees. Should the distance be more then additional travelling costs will be added to the students account as per AA

**DEBIT ORDER AUTHORIZATION**

**STUDENT INFORMATION**

Surname & Full Names																	
Identity Number								Date of Birth		Y	Y	Y	Y	M	M	D	D
Address																	
Student Number								Postal Code									
Cell Phone Number								(For Office Use) ACC NO									

**INFORMATION OF PERSON RESPONSIBLE FOR PAYMENT OF ACCOUNT**

Surname & Initials / Company Name																	
Identity Number								Date of Birth		Y	Y	Y	Y	M	M	D	D
Postal Address																	
		Postal Code															
Telephone Number (Home)								Fax Number									
Telephone Number (Office)								Cell Phone Number									
E-Mail Address																	

**BANKING DETAILS FOR NEW RECOVERY SYSTEM**

Name of Account Holder														
Name of Bank								Account Type						
Name of Branch								Branch Code						
Account Number								P/m Recovery Amount		R				
Date of Recovery				/			/			Repeat Monthly		Y	N	
Starting date of Recovery				/			/			Number of months of Recovery				

I/we, the CLIENT or the duly authorized representative of the client, herewith give authorization to the entity above herein referred to as the Administrator, CENTURION ACADEMY (PTY) LTD and/or his agents, to recover via Electronic Debit order from the abovementioned account or any other account in the name of the CLIENT at the same or any other bank, any and all monies due by the CLIENT to the Administrator, as principal debtor or sponsor, to pay over all mentioned monies to the Administrator. This authorization is limited to any maximum amount and recover date set as above or within 7 (Seven) days thereafter.

I/We herewith accept the following to be relevant hereto:

1. This authorization may only be cancelled with a 30 (Thirty) day written notice to CENTURION ACADEMY (PTY) LTD at the physical address as indicated above.
2. I/We, the CLIENT, jointly and/or individually, absolve the administrator, CENTURION ACADEMY (PTY) LTD and/or his agents against any claim of any origin that may arise as a result of any electronic debits or transfers with this authorization, irrespective whether retracted or not.
3. In the instance where the relevant account does not have sufficient funds to cover debits, I/we are aware that a fee will be charged against the CLIENT'S account by the bank and by the Administrator for this unpaid transaction. I/we accept responsibility to ensure that there will be sufficient and available funds equivalent to the minimum amount as indicated above or as adjusted from time.
4. Any references to the entity mentioned above will include in references to any successor in title or in appointment.
5. This authorization is not an adjustment of a specific payment agreement of any account, it just serves as an agreement for the way of payment, partially or in full, and any account with the Administrator, will only be credited when actual payment is received by the Administrator.
6. Should any dispute originate regarding the rights of the Administrator to recover any monies in terms of this agreement, the responsibility is on the CLIENT to instruct his / her bank to return any debits as unpaid.
7. I/We herewith give authorization to the Administrator to conduct a credit check on myself at the credit bureau.
8. I/we here with agree that although I/we have the authority to cancel this mandate, I/we will not cancel the agreement with the entity above. I/we also understand that I/we cannot demand back any amounts that were withdrawn from my/our account in accordance with this mandate if such amounts are owed to the Administrator.
9. I/we acknowledge that the parties herewith authorized to do withdrawals from my/our accounts, may not seed his / her rights to a third party without my/our written consent and that I/we acknowledge that I/we will not in our obligation regarding this contract / mandate seed our rights to any third party without obtaining written consent from the authorised parties.

**SIGNATURE OF CLIENT (Sign according to your bank specimen)**

Signature 1.) \_\_\_\_\_ 2.) \_\_\_\_\_

Date 

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