



Information Sheet

Short Programme in Production and Supervision

About the Short Programme

Production Management deals with the decision making processes involved in the production of goods and services. Effective supervision builds effective management, which in turn builds sound, effective organisations. All short programmes are non-credit bearing.

Who should attend this Programme?

- Employees who have just been appointed into Supervisory positions.
- Employees wanting to move into Supervisory positions.
- Supervisors wanting more skills to move into management positions.
- Delegates wanting to know more about the production environment, QMS, process improvements etc.

Admission Requirements

- Grade 10 and proficient in the English language
- Maths Literacy would be an advantage

Programme Outline

- Introduction to Production Management
- Planning for Production
- Process monitoring and control
- Making process improvements
- Processes in support of production management
- Introduction to supervisory management
- Planning, organisation, leading, control
- Labour relations
- Training and development
- Financial compensation
- Loss control and industrial housekeeping
- Quality control

Duration

The programme duration is 48 hours and the tuition is face-to-face. Each Centurion Academy campus has a different tuition schedule. Programmes are offered during the week, in the evenings, or on Saturdays. Please enquire at your nearest campus.

Certification

Upon successful completion of the short programme, the student will receive a **Short Programme Certificate in Production and Supervision** (non-credit bearing) from Centurion Academy.

Further studies

Please talk to a CA programme consultant to assist you with further studies that relate to your personal and specific needs

