



Short Programme in Business Management

About the Short Programme

The Centurion Academy Short Programme in Business Management is designed for entrepreneurs running their own business, managers running a business unit of a company or someone that needs to learn more about business management. All Centurion Academy short programmes is non-credit bearing.

Who should attend this Programme?

- People who want to get a better understanding of the business environment.
- People who have been appointed as managers and do not have the theoretical background.
- Individuals who have been identified as potential managers and want to upgrade their skills.
- People who want to start their own business and want some business training.

Admission Requirements

- Grade 12 or equivalent.

Programme Outline

- Introduction to business management for the entrepreneur
- General management
- The financial function
- The marketing function
- Operations management
- The purchasing function
- The human resource function
- Information management
- Public relations

Duration

The programme duration is 48 hours and the tuition is face-to-face. Each Centurion Academy campus has a different tuition schedule. Programmes are offered during the week, in the evenings, or on Saturdays. Please enquire at your nearest campus.

Certification

Upon successful completion of the short programme, the student will receive a **Short Programme Certificate in Fundamentals of Business Management** (non-credit bearing) from Centurion Academy.

Further studies

Higher Certificate in Business Administration NQF L5 (SAQA ID 111255)
Small Business Financial Management NQF L4 (SAQA ID 48736)

