

Kampus / Campus				WWW.CA.AC.ZA
Centurion	012 648 9700	012 648 9765	inskrywings@ca2000.co.za	
Klerksdorp	018 464 4222	018 464 4200	caontvangs@ca2000.co.za	
Klerksdorp (Wilkoppies)	018 468 7147	018 468 8195	wilkoppies@ca2000.co.za	
Bellville	021 949 1751	086 720 4818	bellville@ca2000.co.za	
Rustenburg	014 597 4051	014 597 4052	rustenburg@ca2000.co.za	
Witbank	013 656 2603	086 580 9595	witbank@ca2000.co.za	

## SENIOR STUDENTS: GUIDE TO COMPLETE YOUR APPLICATION (2018 ACADEMIC YEAR)

Attached please find the Application and Registration Contract that include information on the programme fees, as well as the terms and conditions.

Please ensure that the student, the principal payer and/or the co-payer initial and sign in full at all the places where indicated. To enable us to process your enrolment you are required to submit the below mentioned documentation.

Please take note that the fees for all campuses differ.

<b>Student documents must be attached</b>	<b>Attached</b>
Proof of payment of Administration fee (attach deposit slip or EFT proof) No application will be processed without this	
<b>The Principal Payer/Co-Payers documents must be attached</b>	<b>Attached</b>
Certified copy of the principal payer and co-payer's Identity Document(s)	
Latest Salary slip(s) – (if individual person(s) are the account payers) or the latest Financial Statements (if company is the account payer)	

### Our banking details are:

#### CENTURION CAMPUS:

Account holder: Centurion Academy (Pty) Ltd Account no: 405 1105 275 Bank: Absa Branch Code: 632005

#### KLERKSDORP CAMPUS:

Account holder: Centurion Academy (Pty) Ltd Account no: 405 6293 560 Bank: Absa Branch Code: 632005

#### BELLVILLE CAMPUS:

Account holder: Centurion Academy (Pty) Ltd Account no: 912 3178 533 Bank: Absa Branch Code: 632005

## DISCOUNTS FOR 2018

### Once-off payment of full programme fee:

On or before 30 November 2017 – 10% discount

On or before 31 December 2017 – 5% discount

On or before 31 January 2018 – 3% discount

NB – should you choose the once-off payment option you will be contractually liable to do so.

### Installment payments of programme fee:

Registration fee payable on registration in January – R10 000. Balance payable in 9 installments (see Addendum 1)

NB – please read the information on the next page as well as 9.4 on the registration contract regarding cancellation, thoroughly.

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## IMPORTANT INFORMATION REGARDING PAYMENT OF FEES – INSTALLMENT OPTION

The information below will also apply to applicants that choose to pay in full but fail to do so by the end of January of the year of study.

## INFORMATION NEEDED TO ASSESS ABILITY TO AFFORD LOANS

Centurion Academy (Pty) grant “Incidental credit” according to the National Credit Act (34 of 2005).

Should an applicant choose the instalment payment option indicated on the application form, it is a prerequisite to complete the section regarding income and expenditure, so that CA can assess whether the applicant will be able to pay the relevant installments.

In short – CA may not grant credit in an unaccountable way. See following judgement in a case against Shoprite – August 2017

*Johannesburg - Shoprite has been fined R1m after being convicted of reckless lending.*

*The National Consumer Tribunal handed down judgment on Wednesday, after a probe showed that Shoprite did not conduct adequate checks to find out if its lenders could service its loans.*

*National Credit Regulator (NCR) CEO Nomsa Motshegare said its investigation revealed Shoprite entered into credit agreements with consumers without conducting a reasonable and objective assessment of their ability to afford the loans.*

*“Some of the conduct of Shoprite that was found to be in contravention of the National Credit Act (NCA) was that Shoprite, when assessing whether a consumer could afford a loan or not,*

*The National Credit Regulator found that the retail giant entered into credit agreements with consumers without conducting reasonable and objective assessments of consumers ability to afford loans.*

*The National Consumer Tribunal has imposed a fine of R1 million against Shoprite and has also ordered the retailer to appoint a debt counsellor at its own costs, to assess if the consumers are over-indebted.*

It is in this regard that the importance of submitting all relevant information cannot be underestimated and will no application choosing the installment option, be considered without the completed section 8.



Theo Schoeman



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 48 Charles de Gaulle Crescent  
 Highveld  
 PO Box 10200  
 Centurion 0046  
 T: +27 12 648 9700  
 F: +27 12 648 9763  
 E: info@ca2000.co.za

\*Registered with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act, No. 101 of 1997. Registration no. 2001/HE07/003.  
 \*Provisionally registered as a private college in terms of Section 31(3) of the CET Act and regulation 12(4)(b) to offer the Report 191/190 part- qualifications listed thereon until 31 December 2022.  
 Registration no: 2016/FE07/006. \*Accredited by Umalusi, Council for Quality Assurance in General and Further Education and Training. Accreditation no. 15FET02 00014

**RE-REGISTRATION CONTRACT for FULL TIME PROGRAMMES**

Your administration fee of **R2300.00** must accompany this application

**OFFICE USE ONLY**

Payment Received:  Receipt no:   
 Date:  Captured by:

**Section 1: Programme**

Year in which studies commence  2  0    Student no:         Academic year 2nd  3rd   
 Programme:

**Section 2: Personal information of applicant**

Title  Mr  Miss  Mrs  Other:  Marital Status  Single  Married  Divorced   
 Surname   
 Full Name  Nick Name   
 ID/Passport/Date of Birth  y  y  m  m  d  d       Gender  M  F   
 Home Language  Afrikaans  English  Other:  Citizenship  SA  NAM  Other:   
 Race  White  Black  Coloured  Indian  Other:   
 Residential Address   
 Postal Code      
 Postal Address   
 Postal Code      
 Home Telephone no (  )  Cellular no          
 Email

**Section 3: Medical information**

Name of Medical Fund  Medical Fund no   
 Main Member  Employer   
 Relation to student   
 Emergency contact  NAME  Contact no   
 Allergies & other medical conditions   
 Disability (learning or physical)

**Section 4: Information of principal payer (Individual or Company)**

Title  Mr  Miss  Mrs  Other:   
 Surname   
 Full Name   
 ID/Passport/Date of Birth  y  y  m  m  d  d       Relationship to Student   
 Residential Address   
 Postal Code      
 Postal Address   
 Postal Code      
 Home Telephone no (  )  Cellular no          
 Email   
 Occupation  Name of Employer   
 Address of Employer   
 Postal Code      
 Work Telephone no (  )  Fax no      
 Marital Status  In community of property  Out of COP (with accrual)  Out of COP (without accrual)  Single

Initial: Principal payer \_\_\_\_\_ Co-payer \_\_\_\_\_ Student \_\_\_\_\_

Section 5: Information of co-payer / spouse												
* If individual and married in community of property / if Company then parent or gaurdian to complete												
IF THE INFORMATION IS THE SAME AS THE ABOVE PLEASE TICK HERE:												
Title	Mr	Miss	Mrs	Other:								
Surname												
Full Name												
ID/Passport/Date of Birth	y	y	m	m	d	d					Relationship to Student	
Residential Address											Postal Code	
Postal Address											Postal Code	
Home Telephone no	(	)					Cellular no					
Email												
Occupation												Name of Employer
Address of Employer											Postal Code	
Work Telephone no	(	)					Fax no					
Marital Status	In community of property		Out of COP(with accrual)			Out of COP (without accrual)			Single			
Section 6: Payment Options												
*Choose either 6a or 6b to complete												
Section 6a: Once off payment of full Programme Fee												
* please indicate option												
On or before <b>30 November</b> of year prior to commencement of year of study											- 10% discount	
On or before <b>31 December</b> of year prior to commencement of year study											- 5% discount	
On or before <b>31 January</b> of year of study											- 3% discount	
Are you applying for a student loan at a bank or at Eduloan?											YES	NO
IMPORTANT NOTICE : Should the full payment of the programme fee not be paid on or before the indicated date, Section 6b must be completed in order to qualify for the installment option												
Section 6b: Payment Options - Installments												
* If payment of fees cannot be made in full before end of January												
If unable to pay fees in full by end of January of the year of commencement of studies the following information must be completed in order to comply with credit regulations according to the National Credit Act (no 34 of 2005)												
NB Debit order compulsory (Form attached)												
9 Installments *1st installment is due before end of February and final installment before end of October												
Are you currently under debt review or have you been declared insolvent before?											YES	NO
MONTHLY INCOME												
Netto monthly salary (after deductions)											R	
Regular overtime											R	
Other income											R	
TOTAL											R	
House Bond / Rent											R	
Rates & Taxes ( Average)											R	
Water & Electricity (Average)											R	
Vehicle Installment											R	
Fuel & Travel Expenses											R	
Medical											R	
Policies											R	
Short Term Insurance											R	
Food											R	
Clothing											R	
School Fees											R	
Credit Card											R	
Loans (1)											R	
Loans (2)											R	
Other											R	
Total Monthly Expenditure											R	
Monthly Income LESS Expenditure											R	

Initial: Principal payer \_\_\_\_\_ Co-payer \_\_\_\_\_ Student \_\_\_\_\_

**NOTE:**

If you have chosen the installment option, the following documents must be handed in:

- Latest salary slip
- 3 Months bank statements
- Financial statements, if responsible party is a trust, company or other legal entity

**Programme Fees:** See addendum 1 for administration fees & programme fees payable.

BANKING DETAILS FOR CENTURION ACADEMY			
CAMPUS	CENTURION	KLERKSDORP	BELLVILLE
BANK	ABSA	ABSA	ABSA
ACCOUNT NAME	Centurion Academy	Centurion Academy	Centurion Academy
BRANCH CODE	632005	632005	632005
ACCOUNT NUMBER	405 1105 275	405 6293 560	912 3178 533
REFERENCE	Name & Surname for first payment thereafter the student number	Name & Surname for first payment thereafter the student number	Name & Surname for first payment thereafter the student number

Please make sure that all the parties concerned have signed in all the relevant places.

Initial: Principal payer \_\_\_\_\_ Co-payer \_\_\_\_\_ Student \_\_\_\_\_

## Section 7: REGISTRATION CONTRACT – TERMS AND CONDITIONS

### 7.1 DURATION OF REGISTRATION CONTRACT

This registration contract, concluded between Centurion Academy (Pty) Ltd (hereafter “Centurion Academy”) and the Student/Principal Payer/Co-Payer (hereafter “the Student”), applies only to the current academic Year. An annual registration contract for every new academic year is required and the annual registration fees apply to such annual applications. IMPORTANT NOTICE: In the event of any cancellation of this contract after month end of commencement of studies by the Student, the cancellation penalty amounts to the damages suffered by Centurion Academy, namely the entire balance of the annual programme fees applicable in terms of the contract. (see 7.3)

### 7.2 ACCREDITATION OF CENTURION ACADEMY (PTY) LTD

Centurion Academy is registered with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act of 1997 (Registration Certificate No. 2001/HE07/003) and is provisionally registered as a private college in terms of Section 31(3) of the CET Act and regulation 12(4)(b) to offer the Report 191/190 part- qualifications listed thereon until 31 December 2022. Registration Number: 2016/FE07/006.

#### 7.2.1 QUALIFICATION REGISTERED FOR

The applicant declare that the named student is presently registering for the programme indicated on the application form.

IMPORTANT NOTICE: The official prospectus of Centurion Academy contains the information of all the programmes offered at Centurion Academy. The Student is advised and encouraged to study the prospectus in consultation with the student advisor of the Centurion Academy to ensure that the student registers for the correct programme. The importance of such correct application is stressed considering the mentioned cancellation penalty applicable to cancellations. Centurion Academy reserves the right to alter timetables and programme commencement dates on written notice to the student and/or on its website.

#### 7.2.2 SYLLABUS

Centurion Academy shall have the right to make changes to the programme syllabus at any time, without prior notification and without furnishing reasons therefore. Changes will be communicated on the website or through written communication to the Student as soon as the changes have been approved by institutional structures.

#### 7.2.3 TRANSFER TO ANOTHER PROGRAMME

If the Student wishes to transfer from one qualification to another, he/she must apply to do so within the first 7 days after classes commenced. This transfer cannot be guaranteed as available space and class size is considered, as well as the schedule for a specific programme, as in some programmes the Student might have missed too much work. The Student must purchase their own books of the programme they are transferring to.

#### 7.2.4 ACADEMIC CREDIT: EXEMPTION AND TRANSFER

Exemption for Academic Credits and exemption and transfer to another programme, is the process of formally recognizing knowledge acquired previously based on recognition of prior learning (RPL). The Student may apply for credit transfer when changing from one qualification to another, or transferring from another institution to Centurion Academy. Credit exemption will be considered only per successful completed subject or module that is on the same NQF level as the equivalent subject offered at Centurion Academy, and with at least 80% similarity in outcomes and content. The Student understands that he/she can receive a maximum of 50% credits of the qualification obtained previously. The Student also understand that credit exemption is not automatic and will only be considered if a credible accredited public or private institution has conducted an assessment. (Further information is obtainable at the Centurion Academy Academic Head’s office)

### 7.3 FEES

#### 7.3.1 ADMINISTRATION FEES PAYABLE (NON-REFUNDABLE)

The administration fees for the programme and is payable when handing in the application form. No administration or approval of application will take place unless the administration fee has been paid. The payment of the administration fee does not mean that the Student’s application has been approved as several criteria’s must first be met.

#### 7.3.2 REGISTRATION FEES

The programme fee of this contract are fixed for relevant year of study. Centurion Academy reserves the right to make changes in these fees only in the case where an additional subject is added to the syllabus and additional costs therefore apply. The registration fee/deposit as part of the programme fees, is payable on the day the Student’s studies commences.

#### 7.3.3 PROGRAMME FEES

If the programme fees is not paid in full during or before end January of the specific year, the full balance of the programme fees is payable in nine (9) monthly installments and interest of a specific rate per month will be raised on the outstanding amount. No student will be allowed to continue a programme or write a year end examination, if all the programme fees of the relevant year is not settled in full (31 October).

#### 7.3.4 EARLY ENROLLMENT DISCOUNTS

Discount as per fees list applies. No discount for full payment is given after 31 January, even in the case of bank loans and/or external bursaries paid out after this date.

#### 7.3.5 ADDITIONAL FEES:

Transport, Excursion & Entrance Fees See addendum 1 regarding optional or additional fees

#### 7.3.6 TEXT BOOKS: ALL PROGRAMMES

No textbook fees are included in the programme fees. It is the Student’s responsibility to purchase their own text books from suggested suppliers.

#### 7.3.7 REDUCTION IN FEES

The Student shall not be entitled to any reduction of fees whatsoever in the case of a non-attendance of class.

#### 7.3.8 NON-PAYMENT IN FEES – BARRING FROM CLASSES

The Student accept that should payments per this contract not be made for a period of two consecutive months, the Student will be barred from attending lectures (receive tuition). Late interest will be charged. Centurion Academy reserves the right to bar the Student more than once in an academic year, from campus, due to no or insufficient payments received.

#### 7.3.9 NON-PAYMENT IN FEES – DISCIPLINARY STEPS

The undersigned parties accept that Centurion Academy reserves the right to disallow Student from sitting for an examination, receiving his/her Certificate/Diploma or Degree or attend classes due to outstanding accounts. If the Student has been barred from lectures due to non-payment or disciplinary steps taken, the actual amount due will not be reduced.

#### 7.3.10 INTEREST

If the installment option is chosen as method of payment, interest will be charged. See addendum 1.

### 7.4 TERMINATION OF CONTRACT

The Student is granted a 7-day cooling-off period, from the application date to cancel his/her registration.

#### 7.4.1 CANCELLATION OF REGISTRATION BEFORE MONTH END OF COMMENCEMENT OF STUDIES

The Student agrees and accept that the registration fee must be paid on the day that the Student’s studies commence. Written cancellation before month end of commencement of studies, will be entitled to a 50% refund of the registration fees.

#### 7.4.2 CANCELLATION DUE TO FAILING GRADE 12/SENIOR CERTIFICATE (where applicable)

Only in the case of a Student failing grade 12/senior certificate, the cancellation before 31 January will be accepted. The grade 12 results (obtainable early in January at your school) must be submitted together with a cancellation letter. Only in this case, the full deposit of programme fees less 10% cancellation penalty will be refunded. The administration fee remains non-refundable. The final date for cancellation is 31 January.

Initial: (Student).....(Principal Payer).....(Co-payer) .....(Centurion Academy).....

**7.4.3 CANCELLATION AFTER 31 JANUARY**

The Student accepts that he/she will be held liable for the full annual tuition fee should he/she cancel his or her enrollment after 31 January. This means that even if no monies were paid over to Centurion Academy, and the Student didn't cancel on time, the Student will be held liable for the full annual tuition fees.

**7.4.4 CANCELLATION IN WRITING**

A cancellation will only be accepted if done in writing. The Student is herewith notified that no verbal agreement with any employee of Centurion Academy will be enforced, unless the Student has cancelled in writing and completed the compulsory documentation, and acceptance in writing has been given by the Financial Head of Department. E-mail may be sent to [info@ca2000.co.za](mailto:info@ca2000.co.za)

**7.4.5 EARLY EXIT FROM THE COURSE OR ABSCONDING AFTER STUDENT COMMENCED WITH CLASSES**

If the Student has enrolled for a two/three-year qualification, but only completed part of the programme (e.g. only one year of study), no qualification will be issued. The Student agrees that he/she will be held liable for the full annual tuition fee in the event of the Student not completing the entire academic year, irrespective of the number of days/weeks/months in class. It is agreed by the parties that this clause will only be waived in the case of the Student passing away.

**7.5 INSUFFICIENT DEMAND / ENROLLMENTS**

Centurion Academy shall have the right in its sole discretion, to postpone or cancel tuition in any programme advertised and offered, based on insufficient demand/ enrollment. Centurion Academy will be entitled to combine classes of similar subjects, academic levels and content. Insufficient enrollments will be communicated timeously to the Student in such a case. All fees will be refunded except the programme administration fees, which are non-refundable.

**7.6 EXTRAORDINARY EVENTS**

In the case of any circumstance or an extraordinary event beyond Centurion Academy's control, such as war, strike, riot, crime or act of God (e.g. flood, earthquake, etc.) Centurion Academy shall be entitled to suspend lectures and temporarily close the campus affected thereby. In this event the Student shall not because of such suspension or closure be entitled to terminate this agreement or claim a refund, fees paid or a reduction on fees, payable or any compensation from Centurion Academy. Centurion Academy will as soon as possible transfer the Student to another building or repair damages in the current building(s) to continue with programmes. To get the Student up to date lectures can then also take place evenings and Saturdays.

**7.7 INDEMNITY**

The Student acknowledges that he/she may be exposed to risks in the event of induction, workshops, training, field trips, camps, physical sport activities, travelling, etc. The Student hereby wave all claims against Centurion Academy's owners and employees for any damages or loss suffered while the Student is, or as the result of being, a Student of this Institution resulting in death, mental harm or arising from physical injury, or illness suffered by the Student or any other person. Such consequences include any loss, destruction of or damage to any property belonging to the Student or any other person howsoever the damage or loss is caused by, but is not limited to, the negligence of Centurion Academy or any official employee or representative of Centurion Academy.

**7.8 INDUCTION**

The Student has the right to voluntarily take part in the induction at Centurion Academy. Induction takes place in an orderly manner for example, braai's, dance, camp, concerts, etc. The fire drill at the campus building is compulsory.

**7.9 DECLARATION**

The student understands, accepts and agrees:

- 7.9.1 that Centurion Academy shall have the right to summarily terminate the Student's programme contract and expel him/her from Centurion Academy should the Student breach any aforesaid undertakings or because of disciplinary actions taken. The Student understands that he/she will be kept liable for the full year programme fee even if he/she has been expelled.
- 7.9.2 to give permission to Centurion Academy officials to do the necessary credit checks for credit arrangements.
- 7.9.3 he/she is fully aware of all the financial obligations regarding the programme that the student is going to follow, and accept full responsibility for the settlement thereof. In terms of the National Credit Act No 34 of 2005, the undersigned acknowledge that he/she have got the financial ability to comply with this credit obligation as set out in addendum 1 and that it is within their payment ability.
- 7.9.3 that the information in this application form/registration contract is complete and correct.
- 7.9.4 undertakes to comply with all the rules and regulations, including the disciplinary rules and any amendments thereof as published from time to time and to acquaint him/her with all the provisions thereof.
- 7.9.5 that he/she has studied the tuition fees and accepts these fees, the terms and conditions thereof.

**7.10 SURETY AND CO-PRINCIPAL DEBTORS**

The Student binds him/her to Centurion Academy, jointly and severally, as co-sureties and co-principal debtors for the payment of all fees and other charges due by to Centurion Academy in terms of this contract.

**7.11 DOMICILIUM CITANDI ET EXECUTANDI**

The parties consent to the jurisdiction of the Magistrate's Courts, in respect of any legal proceedings that may be instituted arising from or in respect of the contract, notwithstanding the fact that the amount in dispute may exceed the jurisdiction of the Magistrate's Court. In this regard the parties choose as their domicilium citandi et executandi for all purposes their physical addresses included in this contract.

**7.12 GENERAL**

No concession, relaxation or indulgence granted by either of the parties to the other party shall be deemed to be a waiver of any of that party's rights in terms hereof, nor shall any relaxation or indulgence be deemed to be a notation of any of the terms and conditions of this contract. This contract shall constitute the whole agreement between the parties, and no amendment or agreed upon cancellation thereof shall bind the parties unless put in writing and signed by both parties. Legal costs to be awarded to any party to this contract in the event of legal proceedings in respect of a cause of action arising from this contract, will be calculated on the attorney and client scale of fees and will include collection- and tracing charges in enforcing the obligations of any of the parties to this agreement

**SIGNATURES:**

APPLICANT (Student)..... DATE ..... PLACE .....

PRINCIPAL PAYER (Sponsor) ..... DATE ..... PLACE .....

CO-PAYER (Spouse) ..... DATE ..... PLACE .....

(If the account payer is married in community of property or in terms of the Recognition of Customary Marriages Act, No 120 of 1998, the spouse must co-sign the agreement)

CENTURION ACADEMY (Official) ..... DATE ..... PLACE .....

**DEBIT ORDER AUTHORIZATION**

**STUDENT INFORMATION**

Surname & Full Names																	
Identity Number								Date of Birth		Y	Y	Y	Y	M	M	D	D
Address																	
Student Number								Postal Code									
Cell Phone Number								(For Office Use) ACC NO									

**INFORMATION OF PERSON RESPONSIBLE FOR PAYMENT OF ACCOUNT**

Surname & Initials / Company Name																	
Identity Number								Date of Birth		Y	Y	Y	Y	M	M	D	D
Postal Address																	
		Postal Code															
Telephone Number (Home)								Fax Number									
Telephone Number (Office)								Cell Phone Number									
E-Mail Address																	

**BANKING DETAILS FOR NEW RECOVERY SYSTEM**

Name of Account Holder															
Name of Bank								Account Type							
Name of Branch								Branch Code							
Account Number								P/m Recovery Amount		R					
Date of Recovery				/		/			Repeat Monthly		Y	N			
Starting date of Recovery				/		/			Number of months of Recovery						

I/we, the CLIENT or the duly authorized representative of the client, herewith give authorization to the entity above herein referred to as the Administrator, CENTURION ACADEMY (PTY) LTD and/or his agents, to recover via Electronic Debit order from the abovementioned account or any other account in the name of the CLIENT at the same or any other bank, any and all monies due by the CLIENT to the Administrator, as principal debtor or sponsor, to pay over all mentioned monies to the Administrator. This authorization is limited to any maximum amount and recover date set as above or within 7 (Seven) days thereafter.

I/We herewith accept the following to be relevant hereto:

1. This authorization may only be cancelled with a 30 (Thirty) day written notice to CENTURION ACADEMY (PTY) LTD at the physical address as indicated above.
2. I/We, the CLIENT, jointly and/or individually, absolve the administrator, CENTURION ACADEMY (PTY) LTD and/or his agents against any claim of any origin that may arise as a result of any electronic debits or transfers with this authorization, irrespective whether retracted or not.
3. In the instance where the relevant account does not have sufficient funds to cover debits, I/we are aware that a fee will be charged against the CLIENT'S account by the bank and by the Administrator for this unpaid transaction. I/we accept responsibility to ensure that there will be sufficient and available funds equivalent to the minimum amount as indicated above or as adjusted from time.
4. Any references to the entity mentioned above will include in references to any successor in title or in appointment.
5. This authorization is not an adjustment of a specific payment agreement of any account, it just serves as an agreement for the way of payment, partially or in full, and any account with the Administrator, will only be credited when actual payment is received by the Administrator.
6. Should any dispute originate regarding the rights of the Administrator to recover any monies in terms of this agreement, the responsibility is on the CLIENT to instruct his / her bank to return any debits as unpaid.
7. I/We herewith give authorization to the Administrator to conduct a credit check on myself at the credit bureau.
8. I/we here with agree that although I/we have the authority to cancel this mandate, I/we will not cancel the agreement with the entity above. I/we also understand that I/we cannot demand back any amounts that were withdrawn from my/our account in accordance with this mandate if such amounts are owed to the Administrator.
9. I/we acknowledge that the parties herewith authorized to do withdrawals from my/our accounts, may not seed his / her rights to a third party without my/our written consent and that I/we acknowledge that I/we will not in our obligation regarding this contract / mandate seed our rights to any third party without obtaining written consent from the authorised parties.

**SIGNATURE OF CLIENT (Sign according to your bank specimen)**

Signature 1.) \_\_\_\_\_ 2.) \_\_\_\_\_

Date 

		/		/					
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# ADDENDUM - 2nd year fees for 2018

Centurion Campuses - Full time programmes

Administration fee for all programmes: R2 300



		ONCE OFF PAYMENT OF PROGRAMME FEE			REPAYMENTS		ADDITIONAL FEES
		Option 1 PAYMENT IN FULL 30 NOV 2017 Discount 10%	Option 2 PAYMENT IN FULL 31 DEC 2017 Discount 5%	Option 3 PAYMENT IN FULL 31 JAN 2018 Discount 3%	Option 4 INSTALLMENTS	FEB-OCT	
MARKETING & PUBLIC RELATIONS	Programme fee	R 57 200,00	R 57 200,00	R 57 200,00	R 57 200,00	R5 875	Text books ±R3 250 Excursions ± R1 600
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 57 200,00	R 57 200,00	R 57 200,00	47 200,00		
	Standard discount:	10% R5 720	5% R2 860	3% R1 716	Plus 2.3% interest p.m.		
	TOTAL:	<b>R51 480,00</b>	<b>R54 340,00</b>	<b>R55 484,00</b>	<b>R62 875,81</b>		
TOURISM MANAGEMENT	Programme fee	R 69 000,00	R 69 000,00	R 69 000,00	R 69 000,00	R7 344	Manuals -payable to CA* ± R1 600 Text books ± R2 000 DDT exam ± R250 WIL - see note at bottom of page <b>Educational Tour included</b>
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 69 000,00	R 69 000,00	R 69 000,00	59 000,00		
	Standard discount:	10% R6 900	5% R3 450	3% R2 070	Plus 2.3% interest p.m.		
	TOTAL:	<b>R62 100,00</b>	<b>R65 550,00</b>	<b>R66 930,00</b>	<b>R76 094,76</b>		
HOSPITALITY MANAGEMENT	Programme fee	R 67 500,00	R 67 500,00	R 67 500,00	R 67 500,00	R7 157	Text books ±R4 500 Wine course - payable to CA* ± R1 500 First Aid -payable to CA* ± R800 Bar tendering payable to CA* ± R1 300
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 67 500,00	R 67 500,00	R 67 500,00	57 500,00		
	Standard discount:	10% R6 750	5% R3 375	3% R2 025	Plus 2.3% interest p.m.		
	TOTAL:	<b>R60 750,00</b>	<b>R64 125,00</b>	<b>R65 475,00</b>	<b>R74 414,39</b>		
NATURE MANAGEMENT	Programme fee	R 71 800,00	R 71 800,00	R 71 800,00	R 71 800,00	R7 692	Text books payable to supplier ± R1 300 Study guides ± R1 800 NM 4-in-1 Jacket (optional) ± R1 400 Professional Hunter (optional) ± R12 000
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 71 800,00	R 71 800,00	R 71 800,00	61 800,00		
	Standard discount:	10% R7 180	5% R3 590	3% R2 154	Plus 2.3% interest p.m.		
	TOTAL:	<b>R64 620,00</b>	<b>R68 210,00</b>	<b>R69 646,00</b>	<b>R79 231,46</b>		
SPORT MANAGEMENT	Programme fee	R 57 300,00	R 57 300,00	R 57 300,00	R 57 300,00	R5 888	Text books ± R3 000 Coaching Courses & excursions ± R3 850
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 57 300,00	R 57 300,00	R 57 300,00	47 300,00		
	Standard discount:	10% R5 730	5% R2 865	3% R1 719	Plus 2.3% interest p.m.		
	TOTAL:	<b>R51 570,00</b>	<b>R54 435,00</b>	<b>R55 581,00</b>	<b>R62 987,84</b>		
SOMATOLOGY	Programme fee	R 62 000,00	R 62 000,00	R 62 000,00	R 62 000,00	R6 473	"Kit" ± R14 000 Text books included in kit SAAHSP registration ± R750 International exams (optional) ± R4 000
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 62 000,00	R 62 000,00	R 62 000,00	52 000,00		
	Standard discount:	10% R6 200	5% R3 100	3% R1 860	Plus 2.3% interest p.m.		
	TOTAL:	<b>R55 800,00</b>	<b>R58 900,00</b>	<b>R60 140,00</b>	<b>R68 253,01</b>		
ELECTRONIC ENGINEERING	Programme fee	R 63 600,00	R 63 600,00	R 63 600,00	R 63 600,00	R6 672	Text books ± R 4 000 Design components ± R2 000
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 63 600,00	R 63 600,00	R 63 600,00	53 600,00		
	Standard discount:	10% R6 360	5% R3 180	3% R1 908	Plus 2.3% interest p.m.		
	Total:	<b>R57 240,00</b>	<b>R60 420,00</b>	<b>R61 692,00</b>	<b>R70 045,41</b>		
PROGRAMMING	Programme fee	R 62 000,00	R 62 000,00	R 62 000,00	R 62 000,00	R6 473	Text books ± R 4 000 Excursions ± R700
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 62 000,00	R 62 000,00	R 62 000,00	52 000,00		
	Standard discount:	10% R6 200	5% R3 100	3% R1 860	Plus 2.3% interest p.m.		
	TOTAL:	<b>R55 800,00</b>	<b>R58 900,00</b>	<b>R60 140,00</b>	<b>R68 253,01</b>		
COMPUTER TECHNOLOGY	Programme fee	R 62 000,00	R 62 000,00	R 62 000,00	R 62 000,00	R6 473	Text books ± R 5 500 Excursions ± R700
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 62 000,00	R 62 000,00	R 62 000,00	52 000,00		
	Standard discount:	10% R6 200	5% R3 100	3% R1 860	Plus 2.3% interest p.m.		
	TOTAL:	<b>R55 800,00</b>	<b>R58 900,00</b>	<b>R60 140,00</b>	<b>R68 253,01</b>		
GRAPHIC DESIGN & MULTI-MEDIA	Programme fee	R 63 800,00	R 63 800,00	R 63 800,00	R 63 800,00	R6 697	Text books ± R 5 000 Excursions ± R700 SLR Camera ± R5 000 - R10 000
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 63 800,00	R 63 800,00	R 63 800,00	53 800,00		
	Standard discount:	10% R6 380	5% R3 190	3% R1 914	Plus 2.3% interest p.m.		
	TOTAL:	<b>R57 420,00</b>	<b>R60 610,00</b>	<b>R61 886,00</b>	<b>R70 269,46</b>		
HAIRDRESSING (Learnership) (year 2 of 3) level 3	Programme fee	R 30 000,00	R 30 000,00	R 30 000,00	R 30 000,00	R3 112	
	Registration:	0	0	0	5 000,00		
	sub total 1:	R 30 000,00	R 30 000,00	R 30 000,00	25 000,00		
	Standard discount:	10% R3 000	5% R1 500	3% R900	Plus 2.3% interest p.m.		
	TOTAL:	<b>R27 000,00</b>	<b>R28 500,00</b>	<b>R29 100,00</b>	<b>R33 006,26</b>		
HAIRDRESSING (Full Time) (last 6 months of 18) level 4	Programme fee	R 32 660,00	R 32 660,00	R 32 660,00	R 32 660,00	R4 994	(installments over 6 months)
	Registration:	0	0	0	5 000,00		
	sub total 1:	R 32 660,00	R 32 660,00	R 32 660,00	27 660,00		
	Standard discount:	10% R3 266	5% R1 633	3% R980	Plus 2.3% interest p.m.		
	TOTAL:	<b>R29 394,00</b>	<b>R31 027,00</b>	<b>R31 680,20</b>	<b>R34 962,27</b>		
HAIRDRESSING (Full Time) (last 12 months of 18 months) level 3 + 4	Programme fee	R 52 600,00	R 52 600,00	R 52 600,00	R 52 600,00	R5 303	
	Registration:	0	0	0	10 000,00		
	sub total 1:	R 52 600,00	R 52 600,00	R 52 600,00	42 600,00		
	Standard discount:	10% R5 260	5% R2 630	3% R1 578	Plus 2.3% interest p.m.		
	TOTAL:	<b>R47 340,00</b>	<b>R49 970,00</b>	<b>R51 022,00</b>	<b>R57 722,66</b>		

### TAKE NOTE:

Some programmes require WIL (work integrated learning) that is done off campus. Where it is required that lecturers visit students to monitor their progress, costs for visits up to 125 km from Centurion Academy are included in the programme fees. Should the distance be more additional travelling costs will be added to the students account as per AA tariff scheme.